



NORTH CAROLINA GANG INVESTIGATORS ASSOCIATION BYLAWS

I. ASSOCIATION NAME

This Association shall be known as the North Carolina Gang Investigators Association. The same shall be registered with the State of North Carolina and Internal Revenue Service-as a non-profit organization/corporation.

II. ASSOCIATION OBJECTIVES

- A. This organization is formed to promote a closer and coordinated relationship among gang investigators with a view towards a more extensive and rapid dissemination and exchange of information concerning gang-related incidents, suspects and investigations.
- B. To encourage and support legislation that would tend to decrease or curb the occurrence of gang-related crimes.
- C. To aid and assist the judiciary and related agencies in the adjudication of gang defendants.
- D. The NCGIA will develop a Partnership for a a Gang Free North Carolina that is committed to educating citizens and community leaders about the dangers of gangs by sharing our knowledge, resources and experience with them in order to prevent or eliminate gang activity in our state.
- E. To encourage the development of new methods and techniques that will assist investigators in the identification and apprehension of gang members suspected of crimes.
- F. To cooperate with all agencies, governmental and private, who are attempting to develop new techniques and systems for the prevention, intervention,

suppression or reentry of gang members or gangs in North Carolina communities..

- G. This Association shall endeavor to provide training on street gang activities, tactics, philosophies, etc., to its members and any other criminal justice agency upon request.

III. OFFICERS AND BOARD OF DIRECTORS

- A. **President** – The President of the North Carolina Gang Investigators Association is appointed by the Officers and Board of Directors and serves at the discretion of the board. The President shall be the chief executive officer of the Association and shall, subject to the control of the Board, supervise and control the affairs of the Association. It shall be the duty of the President to preside at all meetings and conferences and to enforce all rules and regulations relating to the administration of the Association. He/she shall call meetings of the Association and the Board of Directors when he/she deems it necessary or when requested to do so by the Board of Directors. He/she shall appoint all committees or non-voting positions, subject to the approval, by majority vote, of the Board of Directors. The President will serve on the Board of Directors. When there is a vacancy on the Board of Directors or any elected officer, the Board of Directors shall have the authority to appoint a new officer to fill the vacant position. The President shall abstain from voting except in the event of a tie.
- B. **Vice Presidents** – There shall be a Vice President of Administration and Vice President of Operations. The senior Vice President shall fill the duties of the President in the absence of the President. The Vice Presidents are appointed by the Officers and Board of Directors and serves at the discretion of the board.
- C. **Treasurer** - Is appointed by the Officers and Board of Directors and serves at the discretion of the board. It shall be the duties of the Treasurer to be in charge of all Association funds and assets, make financial statements to the regular membership meetings, and all other duties assigned to the Treasurer by the

President and/or the Board of Directors. A newly appointed Treasurer will provide the Board of Directors an audit accounting within three (3) months of the appointment. Thereafter, the regularly assigned Treasurer will be audited annually. The Treasurer shall have the authority to sign checks regularly, and is the only signature required. However, in the absence of the Treasurer, the President/Vice-President shall have the authority to sign the checks.

- D. **Secretary** – Shall be appointed by the Officers and Board of Directors and serves at the discretion of the board. It shall be the duties of the Secretary to conduct official correspondence, keep a true record of all meetings, render the Board of Directors a report of all Board meetings, and any other duties as assigned to the Secretary by the President and/or the Board of Directors. The Secretary will serve as custodian of the applicable records and seal of the corporation. The Secretary shall be responsible for receiving membership applications for the Association, and shall maintain a directory of all members and verify all information contained on the membership application. He/she shall strive to maintain and increase Association membership.
- E. **Executive Board of Directors** – Will consist of the President, Vice President of Operations, Vice President of Administration, Secretary, Treasurer, Sergeant of Arms and Conference Coordinator. The Executive Board of Directors shall be responsible for the management of the business and property of the Association, and shall direct the President, set policies and activities of the Association and discipline members.
- F. **Board of Directors** - shall be comprised of the associations Regional Coordinators from the eight geographic regions and the other official designated positions. The regional coordinators shall be elected by the current regional coordinators and shall serve at the pleasure of the Board of Directors and the Executive Board.

IV. OFFICIAL POSITIONS

- A. **Webmaster/ Newsletter Editor** - To be appointed by the President of the Association. Duties of the Webmaster/ Newsletter Editor or designee shall be to compose and publish, in a timely fashion, the Association Newsletter and create a NCGIA web page.
- B. **Conference Coordinator** – Shall be appointed by the Officers and Board of Directors and serves at the discretion of the board. Will be in charge of arranging training for meeting and seminars and conferences. Also will coordinate with criminal justice agencies when required.
- C. **Sergeant of Arms** - The overall purpose and responsibility of the Sergeant at Arms of the North Carolina Gang Investigators Association (NCGIA) is to ensure the safety and security of the NCGIA board members, designated individuals and NCGIA event attendees. This position requires the Sergeant to serve as the Compliance Officer for the organization. The position requires that the Sergeant maintain the decorum of the meeting or event by providing support, protection and oversight of meeting or event sessions as well as NCGIA business meetings so that the process proceeds efficiently and unencumbered.
- D. **Strategic Planner** - Reporting to the Executive Board, the Strategic Planner will spearhead development efforts of the NCGIA and Gang Free NC as they continue to grow. This position in the organization, the Strategic Planner will have the opportunity to build the strategic planning function.
- E. **Director of Communication** - Reporting to the Executive Board, the Director of Communications is responsible for working with the president, vice presidents, and others to develop creative ways to communicate key messages about the mission and goals of the NCGIA to its many external audiences: guests, volunteers, donors, the general public, the media, and elected officials.

F. **Director of Program Development** – Performs professional work in the planning, developing and supervising of innovative and comprehensive gang prevention and intervention programs emphasizing the NCGIA and member resources. This position reports to the Vice President of Administration. Coordinates major state-wide non-law enforcement special events, seeks creative revenue oriented programs and grants. This position is expected to exercise considerable independent judgment, initiative, skill and knowledge in the coordination NCGIA program development and implementation of approved programs. This position will coordinate the non-law enforcement membership for the NCGIA.

Note: Any new position that is created will have a job description for that position.

V. MEMBERSHIP

A. **Regular Members** - All members are non-voting. A member in good standing in any region automatically qualifies for membership in the Association. Regular membership in the Association shall be any employee or retired employee in good standing, who was an active member at the time of retirement from the following categories.

1. Law enforcement officers.
2. Probation/parole/correction officers.
3. Prosecuting attorneys.
4. Judges.
5. Criminal analyst and evidence technicians for law enforcement agencies.
6. Juvenile Court Services.

Membership shall be open to all qualified persons. Membership shall not be denied or refused based on race, religion, sex, national origin or age. Regular membership shall be subject to the approval of the Association officers. A denial may be appealed to a vote by the general membership of the Association, and, if still denied, to the Board of Directors. Membership can be denied to those persons who are removed from their respective employment due to criminal activity or

conduct which is counter productive to the Association. However, membership privileges shall not be denied until all due process is taken.

- B. **Associate Member** - The Board of Directors must approve a person employed by a private industry who exhibits an interest in gang activity whose talents and interest may be of benefit to the organization. An Associate Member must be sponsored by a regular member in good standing. Associate Members will pay dues and can attend parts of some meetings and will receive a newsletter. Associate membership shall be subject to approval by the Association officers. A denial may be appealed to a vote by the general membership of that chapter, and, if still denied, to the Association Board of Directors.
- C. **Charter Members.** All founding board members and officers are considered Charter members.
- D. **Honorary Members.** An honorary membership may be conferred upon any member of an involved public agency. Honorary membership must be approved by the Association.
- E. **Life Membership.** Life membership will be conferred upon all past presidents, vice-presidents and charter members.
- F. **Termination of Membership.** Membership shall terminate (1) on receipt by the Board of Directors of the written or typed resignation of a member; (2) on the death of a member; (3) one year subsequent to delinquency in dues; (4) upon valid cause after hearing by the Board of Directors.
- G. **Termination of Board Members** – A board member may resign his/ her position at any time. Board members may be removed with or without cause in accordance with NC GS 55A- North Carolina Non-Profit Act.

H. **Dues.** General membership fees will be \$20 for new members and \$20 for renewal.

VI. FUNDS

- A. The primary bank account for the Association shall be maintained by the Association Treasurer.
- B. Association Procurement Cards will be issued by the association Treasurer. All subjects that are issued procurement cards will sign an acknowledgement form regarding the associations policy on procurement cards. The receipts will be sent to the association treasurer within 5 business days after the use of the card to purchase and item. Refer to the associations' policy for the accepted use of procurement cards.
- C. Funds of the Association can only be disbursed as agreed upon by the President and the Board of Directors.
- D. The President of the Association will have the authority to authorize up to \$500.00 per item to be used for the good of the Association without prior approval by the Board of Directors. (Examples: office supplies, printing, mailing, etc.)
- E. In the event of termination of the organization, all funds shall be donated to North Carolina Law Enforcement Officers Memorial Fund.

VII. MEETINGS

Annual Conference:

- A. There shall be an annual Association training seminar/conference.
- B. The site of the annual seminar/conference will be decided by the Board of Directors.

- C. The annual seminar/conference attendees shall be restricted to criminal justice agency officials and those persons approved by the Board of Directors.

Regions

- A. The Association will consist of eight separate geographic regions.

Region 1 - Buncombe Co., Cherokee Co., Clay Co., Graham Co., Haywood Co., Henderson Co., Jackson Co., Macon Co., Madison Co., McDowell Co., Polk Co., Rutherford Co., Swain Co., Transylvania Co.

Region 2 – Ashe Co., Alleghany Co., Alexander Co., Avery Co., Burke Co., Caldwell Co., Catawba Co., Mitchell Co., Watauga Co., Wilkes Co., Yancey Co.

Region 3 – Anson Co., Cabarrus Co., Cleveland Co., Gaston Co., Iredell Co., Lincoln Co., Mecklenburg Co., Rowan Co., Stanly Co., Union Co.

Region 4 – Alamance Co., Caswell Co., Davidson Co., Davie Co., Forsyth Co., Guilford Co., Randolph Co., Rockingham Co., Stokes Co., Surry Co., Yadkin Co.

Region 5 – Bladen Co., Cumberland Co., Harnett Co., Hoke Co., Lee Co., Montgomery Co., Moore Co., Richmond Co., Robeson Co., Sampson Co., Scotland Co.

Region 6 – Chatham Co., Durham Co., Franklin Co., Granville Co., Johnston Co., Orange Co., Person Co., Vance Co., Wake Co., Warren Co.

Region 7 – Beaufort Co., Bertie Co., Camden Co., Carrituck Co., Chowan Co., Dare Co., Edgecombe Co., Gates Co., Greene Co., Halifax Co., Hertford Co.,

Hyde Co., Lenoir Co., Martin Co., Nash Co., Northampton Co., Pasquotank Co., Perquimans Co., Pitt Co., Tyrrell Co., Washington Co., Wayne Co., Wilson Co.

Region 8 – Brunswick Co., Carteret Co., Columbus Co., Craven Co., Duplin Co., Jones Co., New Hanover Co., Onslow Co., Pamlico Co., Pender Co.

- B. Regional meetings may be restricted to regular members at the discretion of the regional coordinators based upon the nature of the meeting content so as not to conflict with confidential investigations or information.
- C. Each region will be responsible for regularly scheduled region meetings. The time and place of these meetings will be announced.

Business Meetings:

- A. The NCGIA will conduct quarterly business meetings. There will be not less than one annual Association business meeting.
- B. Bylaws may be amended by majority vote of the Board of Directions within two successive meetings.

VIII. POLITICAL PRONOUNCEMENTS

Political Pronouncements:

- A. No member of the Association shall express an opinion or endorse any proposition or candidate for political offices on behalf of the Association without the sanction of a majority of the Association Board of Directors.
- B. When possible, the President shall be responsible for all public pronouncements in the name of the Association, with the sanction of the Board of Directors.
- C. Regional matters, for local public announcements, may be addressed by the regional coordinator with the sanction of the Association, President and/or the Board of Directors.

IX. ASSOCIATION LOGO

- A. All association logos shall remain the property of the association.
- B. The Association's logo usage is only to be directed by the Association President.
- C. All Association stationary will be directed for usage by the Association President.
- D. All association stationary will be directed for usage by the Association President.
- E. All association logos will be copyrighted for the explicit use of the organization

X. ASSOCIATION POLICY AND PROCEDURES

- A. All Association Policy and Procedures will be directed by the Association President at the direction of the board.
- B. The Association Officers will assist the President in determining Association Policy and Procedures.
- C. The Policy and Procedures and bylaws shall be reviewed from time to time by the Association President to keep the Association in good order.
- D. Any conflict between any Region will be investigated by the Sergeant of Arms and be resolved by the Board of Directors.

XI. LOANS, GRANTS, GIFTS

- A. The Board of Directors shall have full power and authority to purchase, lease and otherwise acquire property, real and personal, on behalf of, and for the benefit of the Association, and that authority shall be granted only by the approval of the majority of the entire Board of Directors.

- B. The Board of Directors may accept, on behalf of the Association, grants, gifts and donations.

XII QUORUM

- A. A majority of the Board of Directors (minimum of four plus the President or designee in case of a tie) shall constitute a quorum for the transaction of business except as otherwise provided by law, by any future Articles of Incorporation, or by these bylaws, no business shall be transacted in the absence of a quorum. (Amended 7/14/99)

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